



*Foundation  
for Success*

## FRANKLIN SQUARE UNION FREE SCHOOL DISTRICT

Washington Street School, 760 Washington Street, Franklin Square, NY 11010

FAX No. (516) 505-6991  
Website: [Franklinsquare.k12.ny.us](http://Franklinsquare.k12.ny.us)

Mr. John Stella, Principal  
(516) 505-6995

August, 2018

Dear Washington Street School Families,

As the new school year approaches, we thought it would be helpful if our families familiarize themselves with the *ABC's of Back to School*.

### ***Absences***

Please call the school nurse should your child be absent from school (505-6970). Upon his/her return to school following an absence, a note must be sent to the classroom teacher stating the reason for the absence.

### ***A.C.E Program***

The *After-Care & Enrichment Program* is a **fee-based** afterschool program open to all of our students. Registration must be completed through the Franklin Square School District Business Office. Any changes made in your child's A.C.E. schedule **MUST** be noted in writing or by calling our Main Office.

### ***Arrival***

Each morning the students will enter the school building at 8:35 a.m. Staff members and hall monitors will supervise the students as they arrive and will be at their posts at 8:35 a.m. Please do not have your child arrive at school before 8:35 a.m. each day. There will be no supervision for students before this time, regardless of weather conditions.

### ***Back to School Night***

Back to School Night will be held on ***Tuesday, September 25th***. Mark your calendars to reserve this very important opportunity to meet your child's teachers and find out about specific class routines, programs, etc.

### ***Birthdays***

Birthday celebrations are welcomed at Washington Street School with teacher approval. If sending Birthday treats in, treats must be minimal and easy to distribute! Please be sure to check with your child's teacher regarding any classroom allergies.



**We Learn...We Care...We Are...Washington Street School**

### ***Bus Transportation***

If your child is entitled to bus transportation, he or she will receive a bus pass in the mail. **PLEASE** be sure to have your child's bus pass affixed to the **OUTSIDE** of their **BACKPACKS** and visible.

**Should you receive a bus pass and wish not to have your child placed on the bus, please write a letter to your child's teacher stating such and send it to school on the first day. Any child listed as a bus student without such a note will be placed on the bus.**

### ***Cell Phone Use (Students)***

Students are permitted to have cellphones in school. However, phones must remain concealed and off. If you need to contact your child, **PLEASE** call the Main Office. If your child needs to call home, they will be permitted to use the phone in the Main Office.

### ***Communication***

School Administration and teachers may be contacted via email (first initial, last name @franklinsquare.k12.ny.us) or by calling our Main Office at (516)481-4100.

### ***Cultural Arts Program***

All Cultural Arts Programs (i.e. The National Circus Project, The Live Game Show, etc.) are provided courtesy of our P.T.A. Thank you!!

### ***Extra Help***

As the year progresses, many students will arrive early for *Extra Help* morning instruction. Students arriving for this reason can be dropped off and enter the building at the Main Entrance door at 8:15 a.m. **This is the only door used for early arrival.**

### ***Crossing Guards***

The Nassau County Police Department will provide school crossing guards for the following intersections: Washington St. and Caroline Ave. - Washington St. and Goldenrod Ave. - Washington St. and Poppy Ave.

### ***Drop Off and Pick Up***

If you drive your children to or from school, please be aware that the area directly in front of the school is designated a ***NO STANDING*** area on both sides of Washington Street. This is a ***“Stop and Drop”*** zone. Please do not wait for your child to walk into the building nor park your car in this area and wait to pick him/her up.

### ***Food Allergies***

Many students come into our school with food allergies. If your child has a food allergy, you must make our school nurse aware. *Although our nurse will share this information with your child's teacher, it is best practice to share the information with the classroom teacher as well. Typically, a care package is left in the classroom containing treats your child may have in place of other classroom treats.*



**We Learn...We Care...We Are...Washington Street School**

### ***Front Lawn Area***

Many students gather on the Washington Street lawn before and after school. Unfortunately, students will not be permitted to participate in any activities (i.e. football, lacrosse, etc) in the moments before and after arrival/dismissal time.

### ***Homework***

Should your child be absent, you may call the main office **before 10:30 a.m.** to request work or while calling your child in to the nurse. This will allow time for the teacher to prepare the assigned work to be sent home. The work for the student will be available outside the school's main office at the end of the school day at 3:00 p.m.

### ***iPads***

The Franklin Square School District has a 1:1 initiative, which means that students in grades 3-6 will be issued their own iPads. Please familiarize yourself, and your child, with our Student Policy on iPad usage.

### ***Illnesses***

If your child is absent from school due to a fever or vomiting, your child must be symptom free for 24 hours without medication, before returning to school.

### ***Messages Home***

Please check with your child after each school day to see if letters or notes have been sent home. This will keep you up to date on school happenings and other information that is important for you to know. You are encouraged to check your child's bag/backpack each day.

### ***Myschoolbucks.com***

Myschoolbucks.com is a web-based service that allows parents to prepay for their child's lunch meals. Visit [myschoolbucks.com](http://myschoolbucks.com) for more information about this service.

### ***Notes***

When writing notes to your child's teacher regarding changes in dismissal, bus, ACE, etc., please address letter to the teacher and include your child's full name in the note.

### ***Parent/Teacher Conferences***

Our first Parent/Teacher Conferences are scheduled **Tuesday, November 6th**. You will receive more information about Parent/Teacher Conferences at Back to School Night.

### ***P.I.N. Numbers***

Each student will be issued a personal student P.I.N. number to be used when making purchases in the cafeteria. Students will be required to enter their personal P.I.N. numbers into a "keyboard" when making purchases. The adults in the cafeteria will have access to the P.I.N. numbers should your child forget his or her P.I.N.



**We Learn...We Care...We Are...Washington Street School**

### ***Recess***

Recess is typically held outdoors unless there is precipitation or the “feels-like” temperature is below 32 degrees. In the event of inclement weather, recess is held indoors, in our gymnasium, and a physical activity is organized whenever possible.

### ***Twitter***

Follow us on Twitter at @wsselementary We hope to use Twitter to share some of the everyday highlights happening in the halls of Washington Street School on a daily basis!

### ***PTA***

You are encouraged to join. Our PTA is very active in supporting our school and makes a positive difference for our students. This year our co-presidents are Mrs. Perrotta and Mrs. Varruzzi.

### ***Walkers***

Students in grades 4-6 that walk home from school may be released by their teachers at the end of the day without a parent present.

### ***Visitors***

Visitors are welcomed at Washington Street School! However, your visit should be scheduled or announced. All visitors MUST enter through our Main Entrance and will be required to sign into our kiosk with a form of picture id.

We look forward to welcoming your child back to school on ***Wednesday, September 5th***. If you have any questions about our Back to School procedures, please feel free to contact the school.

Sincerely,

*Mr. John Stella*

Mr. John Stella

Principal



**We Learn...We Care...We Are...Washington Street School**