

FRANKLIN SQUARE UNION FREE SCHOOL DISTRICT

Washington Street School, 760 Washington Street, Franklin Square, NY 11010

FAX No. (516) 505-6991

Mr. John Stella, Principal
(516) 505-6995



Foundation
for Success

August, 2018

Dear Washington Street School Families:

Welcome to a new and exciting year at Washington Street School! Our new Assistant Principal, Mr. Gobbo, and I hope you had a fun-filled and well-rested summer. As the new administrative team, we are eager to welcome your child to Washington Street School as we open our doors for the first day of school on **Wednesday, September 5, 2018**. We are confident that this school year will be productive and meaningful for all of our students.

As you prepare for your child's first day of school, please be sure to review the following information that we have prepared for you and your child:

Class Placement

Your child's class placement will be posted on the Parent Portal.

Arrival on September 5th and 6th

Students in grades K-2 who walk to school will line up in the **back of the school**, on the turf field, according to class. Primary teachers (K-2) will greet students beginning at 8:35 a.m. to form class lines. Students in grades 3-6 will line up according to grade level, outside of the **MPR Doors** (when facing the front of the building, the set of doors to the right of the Main Entrance.)

New this year: *A sibling line will be made available in the **back of the school** for students in grades 3-6 that have a sibling in grades K-2. This is an optional line for our families with multiple children.*

All students who take the bus to school will be taken off the bus and brought into the building by our adult supervisors. *(In the event of rain, we will follow the procedures listed below.)*

Arrival on September 7th (and remainder of the school year)

All students in grades 1-6, who walk to school, will line up according to grade level and enter the building beginning at 8:35 through the MPR Doors. Students will proceed to our gym, and line up according to grade level under the direction of our adult supervisors.



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Kindergarten students will enter through our Main Entrance doors. Students will be escorted to their classrooms by our sixth grade morning monitors and will be supervised by our adults in the Kindergarten hallway until the start of class.

Bus students will follow the same procedures as listed above.

Dismissal on September 5th (and the remainder of the school year.)

Please be aware of the following dismissal times and locations for our students that will be walking home:

Kindergarten	3:00 p.m.–Poppy Avenue (<i>South</i>)
Grades 1 & 2	3:00 p.m.–Poppy Avenue (<i>Central</i>)
Grades 3 & 4	3:00 p.m.–MPR Doors
Grades 5	3:00 p.m.–Poppy Avenue (<i>North</i>)
Grades 6	3:00 p.m. - Main Door

Students in grades 4, 5 & 6 may be released without a parent/guardian at the dismissal door.

Bus Dismissal on September 5th (and the remainder of the school year.)

Students that take the bus in grades K-3 will be picked up by one of our student bus monitors and walked to our cafeteria for adult supervision. Students will be seated according to their respective bus numbers, class attendance will be taken, and then students will be escorted through our cafeteria doors and loaded onto their respective bus by our adults.

New this year for bus students: *A geometric shape (i.e. triangle, square, etc.) will be placed on your child's bus pass. Corresponding shapes will be placed in each seat row of the bus. These assigned shapes will determine your child's seat location on the bus.*

VERY IMPORTANT! PLEASE HAVE BUS PASSES VISIBLE ON THE OUTSIDE OF YOUR CHILD'S BACKPACKS! THIS WILL HELP TO EXPEDITE THE AFTERNOON BUS DEPARTURE FOR ALL!

Please realize that bus drop off at the end of the day will be later than typical for the first week of school as our students learn the routines of bus departure.

Finally, additional information in regards to school procedures will be forthcoming. Should you have any questions or concerns, or wish to simply commend the work of a staff member, please feel free to contact me at 516-505-6995.

I wish you and your family an enjoyable end of summer, and I look forward to a productive and exciting year at Washington Street School.

Sincerely,

Mr. John Stella

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Principal



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